

Message

From: McOliver, Cynthia [McOliver.Cynthia@epa.gov]
Sent: 10/15/2020 2:01:50 PM
To: Beachum, Collin [Beachum.Collin@epa.gov]; Nichols, Jennifer [Nichols.Jennifer@epa.gov]; Scarano, Louis [Scarano.Louis@epa.gov]
CC: Allran, John [Allran.John@epa.gov]; Barone, Stan [Barone.Stan@epa.gov]; Eisenreich, Karen [Eisenreich.Karen@epa.gov]
Subject: RE: Communication notices etc for asbestos chrysotile evaluation (documents attached)
Attachments: Procedures for Developing and Finalizing RE documents September 2020 revisions.docx; Listing of documents needed for Final RE posting to the docket-8-17-2020.docx

Hi Collin,

Can you attach these to the invitation? Also, please review ahead of meeting if time permits. **Note** the Procedures is a working document.

Ccing Stan and Karen to keep them informed of workload/activities.

Best,

Cynthia

-----Original Appointment-----

From: Beachum, Collin <Beachum.Collin@epa.gov>
Sent: Thursday, October 15, 2020 9:39 AM
To: Beachum, Collin; Nichols, Jennifer; McOliver, Cynthia; Scarano, Louis
Cc: Allran, John
Subject: Communication notices etc for asbestos chrysotile evaluation
When: Monday, October 19, 2020 1:30 PM-2:00 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Microsoft Teams Meeting

Morning all,

I'm setting up a meeting to find out what items we need for communications, FR notices, and everything else that needs completing for the upcoming chrysotile evaluation. In our morning meeting on 15 OCT Cynthia referenced her spreadsheet that she has put together to keep track of all the things we need to do.

1. List of items to be completed
2. Examples of each from previous assessments

Collin

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